

Advantages of Southeast Arkansas, Inc.  
P.O. Box 359  
Monticello, AR 71657

Board of Directors Meeting  
February 26, 2019

Members Present: Ray Hearn, Jamaal Jones, James Sanders, and  
Dr. Lynne Thompson

Members Absent: Hannah Flemister, Dr. Tim Simon, and Susan Wishard

Others Present: Angie Burton, DeAnna Doherty, and Donna Raney

I. CALL TO ORDER

The meeting was called to order by Dr. Lynne Thompson, Board President. It was noted that a quorum was present for the meeting.

II. REVIEW OF REPORTS

- A. There were 2 sets of Minutes that needed approval, January 22<sup>nd</sup>, and also the Special Called meeting on January 30<sup>th</sup>.

Mr. Ray Hearn made a motion to approve minutes of the January 22<sup>nd</sup> meeting.  
Mr. James Sanders seconded the motion. January 22<sup>nd</sup> minutes approved.

Mr. Ray Hearn made a motion to approve the minutes of the January 30<sup>th</sup> meeting.  
Mr. Jamaal Jones seconded the motion. January 30<sup>th</sup> minutes approved.

- B. Mrs. Angie Burton presented the financial report. She handed out cash balances to the Board members present. She then reviewed the November, 2018, financial report with the Board, noting that all components had losses for the month of November, but that year-to date, all components had increases, with the exception of the Crossett Preschool, which had a \$26,000 loss. She told the Board that November was always a rough month, due to Christmas bonuses being paid out, along with there being 3 payrolls in the month. On the cash balances, Mrs. Burton reported that the operating account was down a little due to the purchase of the Hamburg property. She stated the CD's were growing a little, but all other accounts were about the same as normal.

Mrs. Burton then presented the EEOC report for October through December, 2018. She stated there had been 10 new hires, 5 resignations, and 10 terminations. She gave the demographics of each category.

After discussion, Mr. Ray Hearn made a motion to approve the November financial report, along with the EEOC report. Mr. James Sanders seconded the motion. Financial report and EEOC report approved.

- C. Mrs. DeAnna Doherty gave the Enrollment report. She reminded the Board that the waiver component's Case Management was now at 0, which is what was expected. She stated that the Agency provided Care Coordination to 68 consumers. Mrs. Doherty also told the Board that 2 waiver consumers had been lost, one to moving to the Booneville Human Development Center, and the other passing away.

Mrs. Doherty told the Board that the Adult Development enrollment was at 37 consumers. She stated the Monticello Preschool had 112 children enrolled, with 7 more in process, the Star City Center had 34 enrolled, with 7 in process, and that Crossett, which is now Hamburg, Center had 63 students yesterday, and was up to 67 students as of today's date. Mrs. Doherty told the Board that the Agency still only had 1 consumer in Supported Employment.

- D. Mr. James Sanders presented the Consumer Council report. He stated that the Center had a Black History celebration, the Drew County Extension Homemakers Club had come to the center and assisted consumers in making Valentine bags, the consumers had taken a trip to the Mosaic Temple Museum in Little Rock, and that Ms. Hazelene McCray had come and talked with the consumers about heart health. Mr. Sanders also stated that the center had celebrated February birthdays.

Mr. Jamaal Jones made a motion to approve the Enrollment and Consumer Council reports as given. Mr. Ray Hearn seconded the motion. Enrollment and Consumer Council reports approved.

### III. OLD BUSINESS

- A. The site visits were discussed at last month's meeting, but Mr. Ray Hearn, who toured the Monticello Preschool and Adult Center, was unable to be present. He told the Board that on his visit to the 2 centers, everything seemed to be in order. He stated there was lots of activity going on at the Adult Center and that both locations were clean and well-kept, with no problems noted.

### IV. NEW BUSINESS

- A. The Hamburg purchase was discussed. Mrs. Doherty stated that the Preschool's last day in Crossett was Friday, February 22<sup>nd</sup>, and that the Hamburg Center had opened on Monday, February 25<sup>th</sup>. She stated that staff had been working all weekend to make the transition and that 21 or 22 more staff had been hired. She stated they were now in the process of getting all the classrooms set up and getting therapists ready, and all paperwork on children from the Hamburg Center processed. Mrs. Doherty told the Board that the Agency had also purchased 4 of the center's vans and that they had car seats and the required alarms already in them and were ready to go. She told

the Board that once all things were in order, they would be holding an Open House. Mrs. Doherty stated that the Agency was going to keep the Crossett building until March 31<sup>st</sup>, so that everything could be removed.

- B. The topic of Board Training was next on the agenda. Mrs. Doherty stated that normally she gives out literature for the Board to review for Board training. She stated this year she would like to do something different by hosting formal Board training.

Dr. Thompson suggested that the Board could get training by touring the Star City Preschool, along with meeting with the Director of the Adult Center, along with the Director of each preschool, and also meeting with Waiver administration to learn more about each program. He also suggested the Board go as a group and tour the new Hamburg Center. Mrs. Doherty stated that those were all good ideas, and could be done, but could not be counted as training. She stated that she would work on finding someone to come in and do formal Board training.

Mrs. Doherty stated that Spring Break was the 3<sup>rd</sup> week in March, and that the Open House for Hamburg would probably be right after that. She stated she would arrange a tour for the Board. Mrs. Burton noted that the March Board meeting would be the next week after Spring Break as well. Mrs. Doherty stated that summer might be a better time to meet with all the Directors.

- C. Mrs. Doherty needed approval to enter into contracts with the 2 remaining PASSES.

After discussion, Mr. Ray Hearn made a motion to give Mrs. DeAnna Doherty, Agency Director, approval to enter into a contract with the 2 PASSES. Mr. Jamaal Jones seconded the motion. Approval given to enter contracts.

## V. ADJOURNMENT

Being no further business, the meeting was adjourned.